

Hot Job Leads January 11th, 2024

For additional information, please contact Jennifer Geiger at the ACCES-VR Office at:

jennifer.geiger@nysed.gov

1. RIT – Various Positions:

Position Title	Organization	Hourly/Salary Minimum	Hourly/Salary Maximum	Staff Wage Grade
Staff				
Assistant Director of Proposal Development	Sponsored Research Services	\$68,800	\$115,200	121A
Senior Research Administrator	Sponsored Research Services	\$60,200	\$100,800	120A
Research Administrator	Sponsored Research Services	\$52,300	\$87,600	119A
Dishroom Worker	Aux-Dining	\$16	\$21	112H
Systems Administrator	GCCIS - Technical Operations	\$60,200	\$100,800	120A
Assistant Director	Aux-Residence Life	\$45,700	\$76,500	118A
Director, Procurement Operations / Commodity Specialist	Procurement Services	\$79,100	\$132,500	122A
Facilities and Laboratory Support Coordinator	CHST Dean's Office	\$15	\$25	114H
Senior Staff Specialist	NTID Academic Affairs	\$17	\$28	115H
Faculty				
Non-Tenure Track Faculty	CLA-Criminal Justice	\$60,000.00	\$65,000.00	

For more information/How to apply: careers@rit.edu

2. Rochester Precision Optics – Various Positions – West Henrietta:

Quality Assurance Engineer	Optical Assembler
IR Manufacturing Technician I	Senior Quality Manager
Deburring Technician	Supplier Quality Engineer
Operator Inspector – Optics Coating	IT Support Technician
Manager of Operations Program Mgmt.	Senior Buyer
CNC Fabricator	Electro-Optical Assembler

For more information/How to apply: <http://www.rpoptics.com/careers>

3. Kraft Heinz Company – Various Positions – Avon:

[Coolwhip Mechanic/Electrician AVON](#)

[HVAC Ammonia/Refrigeration Technician - \\$5000.00 Welcome Bonus](#)

[TGL Technical Group Leader Lunchables AVON \\$5000 Sign on Bonus](#)

4. Caledonia School District – Various Positions:

[Accounts Payable -Part-time](#)

[Computer Services Assistant](#)

[Senior Computer Services Assistant](#)

5. VocRehab – Various Positions/Locations:

[Safety Technical Specialist, Transportation](#)

[Safety Technical Specialist, Transportation](#)

6. Isaac Heating and Air Conditioning – Location – Avon:

Accounts Payable Specialist Commercial Plumbing Installation Jr. Mechanic
Experienced Residential Plumber Home Performance Auditor – Sales

For more information/How to apply: <https://www.isaacheating.com/>

7. Various Positions at Monroe County:

Airport Equipment Operator	Assistant Heating, Ventilating, Air Conditioning
Assistant Benefits Manager, prov	Associate Engineer
Assistant Conflict Defender II	Building Environmental Services
Assistant Cyber Security Coordinator	Building Service Worker
Assistant District Attorney Grade II	Bus Dispatcher
Cashier II	Caseworker
Clinic Coordinator	Correction Officer Lateral Transfer
Data Entry Cashier, prov	Deputy County Attorney
Director of Children’s Center	Director of Diversity Equity and Inclusion
Dietary Aide	District Attorney – Investigator
Drug and Alcohol Counselor	Director of Residence Programs
Election Inspector – Board of Elections	Equipment Operator I
Food Service Worker	Environmental Chemist III, prov
HVAC Service Engineer, prov	Hospital Resident Medicaid Liaison, prov
Highway Maintenance Mechanic I	Highway Maintenance Mechanic II
Highway Maintenance Mechanic Trainee	Hospital Mobility Technician
Industrial Waste Assistant, prov	Laundry Service Worker
Laborer Light	Licensed Practical Nurse, per diem
Lead Clinical Instructor, prov	Leisure Service Aide, part time
Maintenance Mechanic I	Maintenance Technician/Operator
Maintenance Mechanic II	Materials Service Worker
Maintenance Mechanic III	Medical Caseworker, prov
Motor Equipment Operator Trainee	Nursing Assistant
Occupational Therapist, per diem	Office Clerk II, Bilingual
Office Clerk III, per diem	Physical Therapist, per diem
Probation Director	Programmer Analyst I, prov
Public Defender Assistant Grade II	Public Health Sanitarian, prov.

For more information/How to apply: <https://cs.monroecounty.gov/hrapply>

8. NOCO Energy Corp. – Various Positions – Lima:

Driver CDL B Auto Technician
Propane Technician/Tank Setter

For more information/How to apply: <https://www.noco.com/careers/>

9. Navient – Virtual Positions:

1/22 Start, Bilingual Customer Service -Temp to Perm, Remote

For more information/How to apply: <https://navient.dejobs.org/>

10. Catholic Charities Community Services – Rochester Area:

Position: Housing Retention Specialist

Must have Driver's License. Must have some experience in Housing/Trauma Informed Care/Case Management/Human Service Fields or a combination of experience. Experience Working with Crisis/Low Income Populations a PLUS. Associate degree and/or HS Diploma/GED with experience

Spanish Speaking Would be Highly Beneficial (*Not Required*) **How to apply:** ebony.johnson@fcschairities.org

*Refer to Website for Job Duties. Unless otherwise indicated the location is Rochester and the Hours are Full-Time

11. Town of Brighton:

Position: Grant Administrator – 35 hours/week, Salary \$53,107-\$55,783

Role Description: Coordinates the collection of data, completion of forms written reports (i.e. Grantee Applications and associated forms) for federal and state programs such as the Community Development Block Grant Application (CDBG), State and Municipal Facilities (SAM) Program, Clean Water State Revolving Fund (SRF), and NYSERDA in conjunction with staff and consultants, the Town Board, the Planning Department and special interest groups.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND PERSONAL CHARACTERISTICS:

Thorough knowledge of federal and state agencies, their rules, regulations and forms concerning the awarding and disbursement of community development funds; strong knowledge of the town's economic status and the groups that contribute to it; strong knowledge of zoning regulations and terminology; strong knowledge of accounting; strong knowledge of budget preparation; thorough knowledge of graphic illustration; evidence of the (5) components of communication, including; speaking, listening, reading, writing and non-verbal; proficiency in doing research and compiling financial and narrative reports from a variety of data sources; demonstrated readiness to establish viable working relationships with others; proficiency in taking photographs; demonstrated readiness to make valid judgments; demonstrated traits of exceptional leadership including; astuteness, honesty, initiative, integrity, tact, innovativeness; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: EITHER

(A) Graduation from a regionally accredited or New York State registered college or university with a bachelor's degree in public or business Administration, Sociology or related fields, plus one (1) year of experience in public administration; OR,

(B) Graduation from a regionally accredited or New York State registered college or university with a master's degree in public or business Administration, Sociology or related fields.

For more information/How to apply: Please send an application (and resume) to:

Town of Brighton DPW
Attention: Evert Garcia
2300 Elmwood Avenue
Rochester New York, 14618

or by email to: Evert.Garcia@townofbrighton.org

12. Barnes & Nobles:

Barista - PT

Maintenance Clerk – PT

Bookseller - Temporary

For more information/How to apply: https://barnesandnoble.dejobs.org/rochester/new-york/usa/jobs/?source=myjobsprm&z=1&de_n=PRM+Saved+Search&de_m=email&de_c=ACCESS-VR+NYS+Office+of+Adult+Career+&sort=date

13. Rochester Technology and Manufacturing:

Position:

Apprenticeship Coordinator

QUALIFICATIONS AND SKILLS: Working knowledge of advanced manufacturing careers and familiarity with apprenticeship and/or other training programs. Excellent communication, organizational and problem-solving skills. Must be proficient in Microsoft Office, Outlook and social media. Familiar with educational institutions in the greater Rochester and Finger Lakes Region.

For more information/How to apply: <https://www.rtma.org/wp-content/uploads/2023/01/RTMA-Apprenticeship-Coordinator-Job-Description.pdf>

14. RG&E/Avangrid/NYSEG:

Customer Service Relations Center – Order # DF5502876

Customer Relations Center – Order # DF5422829

Field Customer Service – Order # DF5368457

For more information/How to apply: [Representative - Customer Service Relations Center](#)

15. Various Positions at Stericycle:

For more information/How to apply: www.Careers.Stericycle.com

16. Pactiv – Canandaigua:

Area Lead	Maintenance Mechanic
SC Shipping Coordinator	Forklift Operator
Machine Operator	Extrusion Operator
Automated and Controls Tech	Leader Continuous Improvement
Capital Project Manager	Supply Chain Operations Manager
Electrician	Production Supervisor

For more information/How to apply: <https://www.pactiv.com/Pactiv/Search-Jobs.htm>

17. Strong Museum/Various Positions Available:

For more information/How to apply: <https://www.museumofplay.org/about/careers-internships/>.

18. Eastman Kodak Company:

[General Service Mechanic](#)

For more information/How to apply: <https://jobs.localjobnetwork.com/job/detail/74074675/HSE-Safety-Technician?frame=1&aid=5979478&csid=121844>

19. Hope Christian Pre-School (Teacher Assistants & Subs):

Hope Christian Preschool is hiring teacher assistants for all age levels. Preference given to those available 5 days a week and on school superintendent days.

Apply online: sharethehope.org/employment **Contact:** helli HUDSON@sharethehope.org for specifics.

20. Human Resource Specialist/LeChase Construction Services:

Qualifications

Bachelor’s degree in human resources, psychology, business, or related field preferred.

3-years’ experience as an HR Specialist or in a related capacity. A combination of education and experience will be considered. Exceptional skillsets required: written and verbal communication, attention to detail, organization, time management, and ability to problem-solve independently.

For more information/How to apply: <https://www.lechase.com/careers/>

21. CVS Health – Various Positions & Locations:

Position:

Shift Supervisor Management Trainee
Retail Store Associate
Pharmacy Technician
Staff Pharmacist Floater
Delivery Driver Lead

Location:

Rochester, Webster
Rochester, Greece, Webster
Rochester, Greece, Webster
Rochester, Webster
Rochester

For more information/How to apply: <https://jobs.cvshealth.com/>

*Refer to Website for Job Duties. Unless otherwise indicated the location is Rochester and the Hours are Full-Time

22. ESL is currently seeking candidates for openings in various departments.:

VP/Director, Audit

The VP/Director of Audit is responsible for effectively managing internal audit activity internal audit charter to provide independent, objective assurance and consulting that adds value and ensures the system of internal controls is managing risk effectively and efficiently, allowing the credit union, the wealth management businesses and the charitable foundation to operate in a safe and sound manner. Advocate a culture of risk awareness throughout the organization. This position is also responsible for overseeing and coordinating activities with external providers of assurance services to ensure proper coverage, efficient completion, and minimization of duplication of efforts.

<https://recruiting.ultipro.com/ESL1000ESL/JobBoard/0690c0e1-6bba-4977-83bf-9bde86c5080b/Opportunity/OpportunityDetail?opportunityId=60f9a972-007a-4f8c-83cf-25ad9b76afb8>

For more information/How to apply: Please click on link for full job description and pay.

23. Greater Rochester Job Leads and Resources from Disability Solutions:

[Johnson & Johnson](#)

[Ulta Beauty](#)

[CSL Plasma](#)

[Pepsi](#)

[Our Ambassador Level Employers](#)

[Our Leader Level Employers](#)

[Our Leader Level Employers](#)

[Our Ally Level Employers](#)

[Our Member Level Employers](#)

[Frito Lay](#)

Resources:

Our free upcoming live jobseeker and provider trainings can be found [here](#)

Recorded jobseeker & talent partner trainings and other content can be found on our [YouTube page](#)

Helpful jobseeker tips can be found [here](#)

24. Seniors helping Seniors:

Position: Support Service Provider

Responsibilities: Provide services to deaf and deaf/blind seniors.

- Companionship and socialization.
- Light housekeeping.
- Travel to Dr.'s appointments.
- Memory loss support.
- Overnight stays.
- Relief of family caregiver.
- Pet care.
- Daily living assistance.

For more information/How to apply: AnnMarie Rogers **585-369-6568** amrogers@southroeshs.com

Seniors Helping Seniors 21 Goodway Drive Henrietta, NY 14623 www.southroeshs.com

25. Wayne Finger Lakes BOCES – Newark:

Special Education Instructors

School Psychologists

Instructor CTE

Financial & Operation System Specialist

Teacher of the Visually Impaired

Teacher of the Deaf

School Social Workers

Teacher of the Visually Impaired

Teaching Assistants

Clinical Practical Nursing Instructor

For more information/How to apply: <https://wflboces.recruitfront.com/JobOpportunities>

26. Various Positions in the Area:

AVON

[Forklift operator- night shift](#) - Randstad US - Avon

[Packaging Operators](#) - Barilla - Avon

CALEDONIA

[Installer](#) - All County Gutter Co., Inc. - Caledonia

[Master Merchandiser](#) - Driveline - Caledonia

DANSVILLE

[Transportation Dispatcher](#) - Dansville Central School District - Dansville

GENESEO

[Consumer Care Representative \(Collections Specialist/Customer Service\)](#) - Coast Professional, Inc. - Geneseo

[Customer Service Representative](#) - Coast Professional, Inc. - Geneseo

[Lecturer in Ecology](#) - SUNY Geneseo - Geneseo

[Plant Utilities Engineer 1, SG-14](#) - SUNY Geneseo - Geneseo

[Retail Stocking Associate](#) - Harbor Freight Tools - Geneseo

[RN Registered Nurse Home Visits - Livingston Co.](#) - HCR Home Care - Geneseo

[Software Developer](#) - Coast Professional, Inc. - Geneseo

[Talent Acquisition Associate](#) - Coast Professional, Inc. - Geneseo

HENRIETTA

[Data Analyst](#) - CooperVision, Inc. - Henrietta

[Day Shifts \(Henrietta\) Personal Care Aide \(PCA\) Jobs](#) - CareGivers Home Care - Henrietta

[Delivery Driver](#) - Domino's - Henrietta

[Front Office](#) - Liberty Tax of Henrietta NY - Henrietta

HONEOYE FALLS

[Shift Lead](#) - Walgreens - Honeoye Falls

LE ROY

[Customer Service Associate](#) - Walgreens - Le Roy

[ELEMENTARY LTS SPECIAL ED TEACHER](#) - LeRoy Central School District - Le Roy

[LTS SPECIAL EDUCATION TEACHER-Secondary](#) - LeRoy Central School District - Le Roy

[Pharmacy Technician](#) - Walgreens - Le Roy

[Child Care Assistant Teacher - Imagination Station](#) - BrightPath Early Learning & Child Care - Leroy

[Floor Supervisor - Night Shift](#) - Wright Beverage Distributing Corp. - Leroy

[Team Assembly Worker- Rodurflex](#) - Pfisterer North America – Leroy

LIVONIA

[Retail Scan Associate \(Livonia 14487\)](#) - Field Audit Services Team, LLC. DBA ScanScape - Livonia

MOUNT MORRIS

[Chef Manager - MOUNT MORRIS](#) - Compass Group, North America - Mount Morris

[PAID School Psychologist Intern - \\$20,000](#) - Mount Morris Central School District - Mount Morris

[Care Coordinator - HYBRID Position](#) - Person Centered Services - Mount Morris

PAVILION

[Long-Term Substitute 5th Grade Math Teacher](#) - Erie 2-Chautauqua-Cattaraugus BOCES - Pavilion

[Teacher Aide- Long Term Substitute](#) - Pavilion Central School District - Pavilion

[Teacher Assistant](#) - Pavilion Central School District - Pavilion

PERRY

[Part Time Cleaner](#) - ABM Industries - Perry

[Production Packer \(2nd or 3rd shift\)](#) - Creative Food Ingredients Inc. - Perry

[Warehouse Packer](#) - Adecco US, Inc. - Perry

RUSH

[Registered Nurse](#) - Health Advocates Network - Rush

[Youth Facility Assistant Director 3 \(Treatment Services\)](#) - New York State Civil Service – Rush

Various Positions in the Area (Continued):

WARSAW

[BUILDING MAINTENANCE WORKER \(1FTE\)](#) - Wyoming County Human Resources - Warsaw
[Certified Nursing Assistants \(CNA's\)](#) - East Side Nursing & Rehabilitation Center - Warsaw
[Clinic Office Assistant](#) - Spectrum Health and Human Services - Warsaw
[CLINICAL ADMISSIONS COORDINATOR \(1FTE\)](#) - Wyoming County Human Resources - Warsaw
[Cook](#) - East Side Nursing & Rehabilitation Center - Warsaw
[Dietary Aide](#) - East Side Nursing & Rehabilitation Center - Warsaw
[Housekeeper](#) - East Side Nursing & Rehabilitation Center - Warsaw
[Licensed Practical Nurse \(LPN\)](#) - East Side Nursing & Rehabilitation Center - Warsaw
[Maintenance Technician](#) - The Cloisters - Warsaw
[Medical Assistant](#) - Spectrum Health and Human Services - Warsaw
[Mental Health Counselor](#) - Spectrum Health and Human Services - Warsaw
[Registered Nurse \(RN\)](#) - East Side Nursing & Rehabilitation Center - Warsaw

WEST HENRIETTA

[Assembler](#) - Rochester Precision Optics - West Henrietta
[Assembler - Weekend Shift](#) - Rochester Precision Optics - West Henrietta
[Business Development Manager - Sporting Optics](#) - Rochester Precision Optics - West Henrietta
[CNC Machinist I - Weekend Shift](#) - Rochester Precision Optics - West Henrietta
[Human Resources Manager](#) - IDEX - West Henrietta
[Machine Shop Supervisor - B Shift](#) - Rochester Precision Optics - West Henrietta
[Office Service Representative](#) - Adecco US, Inc. - West Henrietta
[Operations Supervisor - B Shift](#) - Rochester Precision Optics - West Henrietta
[Physical Security Intelligence Analyst](#) - Paychex - West Henrietta
[Service Associate - 401\(k\) Client Service](#) - Paychex - West Henrietta
[Service Representative - Time and Attendance](#) - Paychex - West Henrietta

27. The Arc of Monroe – Multiple Positions – Rochester:

Behavioral Intervention Specialist	Application System Administrator
Assembly Operator	Behavior Technician Residential
Care Manager	Community PreVoc Specialist I LifePrep
Catering and Outreach Coordinator	Coordinator Payroll
Customer Service Specialist	Employment Specialist I
Director Day Services	LPN Residential
Maintenance Technician II	Medical Liaison Residential

For more information/How to apply: <https://arcmonroe.org/careers/>

28. Internal Revenue Service Employment Opportunity Announcement

The IRS is hiring! Bringing on the best talent available nationwide will be critical to our success in the years to come - and so we have opened postings for thousands of Internal Revenue Agent (GS 5-14) positions at more than 250 locations nationwide.

How to Apply:

<https://www.usajobs.gov/Search/Results?j=0512&a=TR93&show=ser&hp=public&wma=15509&p=1>

29. Jewish Community Center of Rochester – Various Positions:

Early Childhood Lead Teacher	Fitness Instructor – Cycling
Fitness Instructor – HIIT	Associate Executive Director of Family Programs
Housekeeper (s)	Summer Camp Music Specialist
Summer Camp Counselor	Summer Camp Drama Arts Specialist
Program Manager – Recreation, Sports	Summer Camp Leadership Coordinator

For more information/How to apply: <http://jccrochester.org>

30. Featured Jobs through Rochester Works:

Sr. Human Resource Associate

Role Description: The Sr Human Resources Associate is responsible for providing general HR support to HRSS stand-alone and bundle clients. Responsibilities include day-to-day HR generalist functions for designated clients, managing various HR-related projects including but not limited to recruiting, new hire onboarding, employee off-boarding, development of job descriptions, compensation benchmarks, FLSA assessments, personnel file management, and I-9 Audits. The Sr Human Resources Associate also assists HR Strategic Partners with completion of HR Assessments, and other project work, as needed.

Qualifications:

- Bachelor's degree in business, Human Resource Management or a related field and a minimum of five (5) years of HR/employment law experience or an equivalent combination of related work experience, training and/or education sufficient to successfully perform the essential duties of the job is required.
- SHRM-CP/SHRM-SCP or PHR/SPHR preferred.
- **How to apply:** Email cover letter and resume to:
<https://jobs.ourcareerpages.com/jobapplication/858334?appSource=jobView&confirmID=93b096a3-8c96-4ed0-b18c-e3d409efdeb4&culture=en>

31. Access Coordinator/URMC:

Position: Access Coordinator - Job ID 246086

Responsibilities: Reporting to the Director of the Office of Disability Resources, the Access Coordinator will be primarily responsible for ensuring compliance with the Americans with Disabilities Acts as Amended (ADAA) and the New York State Human Rights Law for students with disabilities. The Access Coordinator oversees reasonable accommodations for a caseload of undergraduate and graduate students registered with the Office of Disability Resources as assigned.

For more information/How to apply:

https://ps.its.rochester.edu/psc/PSApplyOnline/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U

32. Action for a Better Community (Head Start) Various Positions:

- **Food Service Specialist**

Please forward resumes/applications to:

Human Resource Department

Action for a Better Community, Inc.

400 West Ave., Rochester, NY 14611 (585) 325-5116 HRDept@abcinfo.org

33. Deaf Refugee Advocacy/Variou Positions:

Case Worker Coordinator

Case Worker

Administrative Assistant

Instructor

Curriculum Developer

Candidates with diverse backgrounds, education, and experience are strongly encouraged to apply.

DRA is a sign language inclusive work environment. For further inquiries please contact:

inquiry@deafrefugeeadvocacy.org

34. Indus Hospitality Group – Various Positions – Rochester Area:

Hotel Front Desk Agent – Holiday Inn Express – Victor Hotel Night Auditor – Holiday Inn Express – Victor Hotel Housekeeper – Holiday Inn Express – Victor Hampton Inn Housekeeper – Penfield

For more information/How to apply: [Indus Group Inc - Job Opportunities \(paylocity.com\)](https://www.paylocity.com/jobs/indus-group-inc)

35. Quality Vision International:

Position: ASM Technician

Responsibilities:

- Assembles and adjusts a variety of subassemblies and major assemblies, independently and reliably.
- Produces specific assembly products of high quality; relies on prints, work instructions, experience and repetition to accomplish results.
- Inspects and tests work to ensure accuracy and quality.
- Writes or assists in writing work instructions and trains others on Assembler skills.

Qualifications: ASM Technician II is the third of three levels of assembler job roles at QVI, representing a highly experienced journeyman-level position who has the skill foundation to generalize metrology concepts into machine building and software verification on any machine platform with high proficiency and minimal training.

Additional Requirements:

- High school diploma or equivalent education.
- Minimum 3 years of experience with QVI-specific assembly
- Minimum 10 years of overall work experience in machine assembly or similar discipline
- Computer literacy with ability to navigate through use of browsers and basic MS-Office programs.

Apply: <https://recruiting.paylocity.com/recruiting/jobs/Details/1955807/Quality-Vision-International-Inc/Precision-Assembler>

Quality Vision International

Position: Senior Buyer Mechanical

Responsibilities:

- Negotiate yearly contracts for components by using lean principles.
- Enter and maintain Vendor Cross reference files (includes verifying technical descriptions with engineering drawings) for all components.
- Enter and maintain all purchase orders and related purchasing activities as they relate and are needed to the BIS System.
- Performs additional routine purchasing functions such as mail opening, file maintenance, etc.
- Acts upon Order Action reports within a timely period – typically 1 working day.
- Resolves all MRR issues for those commodities assigned within 3 working days. This includes all processes and procedures required to replace, return, and or repair parts from assigned supplier sources.
- Constantly evaluates parts and assemblies and recommends possible other candidates or assemblies that can be purchased from approved global sources of supply.
- Contributes to the goal of ensuring the highest QUALITY product is obtained, with the best on time delivery, at the lowest unit cost, for those parts and assemblies assigned to this job code.
- Interfaces with Product Engineering when needed to ensure an accurate and timely implementation of new parts, revisions, or other tasks required to outsourced assemblies.
- Reports PPV, variances, progress, or anything else that applies to this position in a formal, and timely manner as required by the Purchasing Department Team Leader, Quality Engineer/Procurement Manager, or VP Manufacturing

Qualifications:

- 2-year Engineering or related degree required. 4-year degree preferred.
- 2-4 years of work experience in a high-tech manufacturing environment is required. This requirement may be offset by tenure, term, working knowledge, or other experiences within the commodity.
- Must have the ability to independently develop solutions to complex or unique assignments involving broad objectives that have significant lack of problem definition.
- Ability to read and interpret electrical drawings of sometimes-complex nature, especially electronic component data specification sheets. GD&T is a must.

Apply: <https://recruiting.paylocity.com/recruiting/jobs/Details/2083806/Quality-Vision-International-Inc/Senior-Buyer-Mechanical>

*Refer to Website for Job Duties. Unless otherwise indicated the location is Rochester and the Hours are Full-Time

Livingston County Civil Service Jobs & Exams

(Click on link for full job description and how to apply)

Link for application: <https://www.livingstoncounty.us/539/Employment-Application-and-other-Forms>

Open Positions (No Exam Necessary or Provisional Positions)

NEW!...[Carpenter at Central Services](#) Closes February 17, 2024 11:59 PM
NEW!...[County Administrator for Livingston County, NY](#) Open Until Filled
NEW!...[Laborer, PT at Central Services \(2 openings\)](#) Open Until Filled
NEW!...[Building Maintenance Mechanic at Central Services](#) Closes February 17, 2024
[Administrative Secretary at The Center for Nursing and Rehabilitation](#) Open Until Filled
[Assistant Public Defender](#) Open Until Filled
[Automotive Mechanic at Highway](#) Closes February 9
[Charge Nurse at The Center for Nursing and Rehabilitation \(2 openings\)](#) Closes February 1, 2024 **Updated!**
[Civilian Dispatcher at The Sheriffs Department](#) Open Until Filled
[Clinical Aide at Department of Health](#) Open Until Filled **Updated! Updated!**
[Cook \(Corrections\) at The Sheriffs Department](#) Open Until Filled
[Corrections Officer, PT at The Sheriffs Department](#) Open Until Filled
[Director of Social Work Services at The Center for Nursing and Rehabilitation](#) Open Until Filled
[Emergency Medical Technician, PT at Emergency Medical Services](#) Open Until Filled
[Finance Supervisor at The Center for Nursing and Rehabilitation](#) Open Until Filled
[Licensed Practical Nurse at The Center for Nursing and Rehabilitation \(3 openings\)](#) Closes February 1, 2024 **Updated!**
[Motor Equipment Operator I at Highway \(3 openings\)](#) Closes February 8
[Registered Professional Nurse at The Center for Nursing and Rehabilitation \(3 openings\)](#) Closes February 1, 2024 **Updated!**
[Senior Account Clerk at The Center for Nursing and Rehabilitation](#) Open Until Filled
[Senior Account Clerk at Department of Social Services](#) Open Until Filled
[Senior Typist at Department of Social Services](#) Open Until Filled
[Social Services Attorney at Department of Social Services](#) Open Until Filled
[Social Services Division Director at Department of Social Services](#) Open Until Filled

Open Competitive Exams

NEW!...[Administrative Secretary - OC #68-243](#) Closes February 1, 2024
NEW!...[Confidential Secretary to the Executive Director \(LCWSA\) OC #6](#) Closes February 1, 2024
NEW!...[Intensive Case Manager - OC #62-498](#) Closes February 1, 2024
NEW!...[Mental Health Clinical Supervisor - OC #67-776](#) Closes February 1, 2024
NEW!...[Mental Health Social Work Aide - OC #62-657](#) Closes February 1, 2024
NEW!...[Principal Typist - OC #63-864](#) Closes February 1, 2024
[Emergency Medical Technician, PT at Emergency Medical Services](#) Open Until Filled
[Paramedic - OC #23-627](#) App Deadline: Open Until Filled
[Principal Account Clerk - OC #86-131](#) Closes January 10
[Principal Social Welfare Examiner - OC #67-197](#) Closes January 10
[Senior Account Clerk Series - OC #85-753](#) Closes January 11

Continuous Recruitments

[Charge Nurse \(LPN\) - OC #23-300](#)
[Advanced Life Support Technician](#)
[Certified Occupational Therapy Assistant](#)
[Emergency Medical Technician](#)
[Occupational Therapist](#)
[Physical Therapist](#)

Bi-Monthly On-Going Exams Application Deadline: **December 6**-Test Given **December 20**

[Account Clerk Series](#)
[Clerk](#)
[Clerk/Typist](#)
[Custodian](#)
[Library Aide](#)
[Medical Typist - Continuous Recruitment OC](#)
[Senior Typist Open Competitive](#)
[Telephone Operator - Continuous Recruitment](#)
[Water/Wastewater Treatment Plant Operator/Trainee](#)

36. Monroe 2 – BOCES - Rochester Area:

Position	Posting Link
SE- Autism Specialist (PT, 10 months/yr.)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=42000
SE- Director for Exceptional Children	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=41469
SE- Music Therapist (PT & FT, 10 months/yr.)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=41271
SE- Teacher - Elementary Autism Spectrum Disorder (FT, 10 months/yr.)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=40443
SE- Consultant Teacher (FT, 10 months/yr.)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=40176
SE- Teachers - Special Education Float Teacher (LTS)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=41046
SE- Assistive Technology Specialist (PT & FT, 10 months/yr.)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=34975
SE- Teacher - ELL/TESOL (PT and/or FT)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=34992
SE- Teacher - Special Education Secondary	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=36500
SE- CTE Certified Teacher, FACS or Human Services (FT, 10 months/yr.)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=39223
SE- Transition Specialist (PT, 10 months/yr.)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=34980
SE- Mental Health - School Social Workers & School Psychologists (FT & PT)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=34981
SE- Occupational Therapists (FT & PT)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=34982
SE- Physical Therapists (FT & PT)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=34984
SE- Registered Nurses (FT & PT)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=34986
SE- Teachers - Speech, School Age (PT & FT, 10 months/yr.)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=34987
SE- Student Behavioral Assistants (PT & FT Paraprofessional)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=35587
SE- Student Behavioral Assistant - Substitutes (Per Diem, 10 months/yr.)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=38006
SE- Interpreters for the Deaf - ASL & Cued Speech Translitterators (Substitute)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=38000
SE- Interpreters for the Deaf - ASL & Cued Speech Translitterators (FT & PT)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=37997
SE- Teachers (Per Diem and Long Term Substitutes)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=37995
SE- Mental Health - School Social Workers & School Psychologists - (Per Diem & Long Term Substitutes)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=37994
SE- Office Clerical Support (Substitutes)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=37991
SE- Teachers - Speech School Age (Per Diem & Long Term Substitutes)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=37989
SE- Registered Nurses (Substitute Per Diem positions)	https://monroe2boces.recruitfront.com/JobPosting?SKIP=1&JID=37988
SE- Tutors (Hourly)	

37. WNYIL Job Postings:

Position: CDL Van Driver – Buffalo, NY

Responsibilities: Transport persons with disabilities to and from various points as assigned. Ensure passengers are secured with wheelchair lockdowns when appropriate. Conduct general maintenance per the van procedures manual. Participate in a neat, clean, and safe work environment.

Education: High School Diploma or equivalent or must be able to read, understand van schedules, maps, and procedure manuals. Must have a current NYS Driver’s License Class A, B, or C with passenger endorsement. Must have a clean driving record with no moving violations or accidents within the past (2) years.

Must meet Article 19-A driver guidelines. Perform in a professional, conscientious, and efficient manner for the purpose of ensuring a better quality of lift for persons with disabilities.

For more information/How to apply: Apply by January, 23, 2024: Cover Letter and Resume Required to:

Tina Brown, CHRCO

WNY Independent Living, Inc.

3108 Main Street, Buffalo, NY 14214 Employment@wnyil.org

38. LSI Solutions – Various Positions - Victor:

CNC Mill Machinist (High Level Experience)

CNC Swiss Machinist (High Level Experience)

Manufacturing Engineer Manager

Inventory Control Associate (Evening Shift)

For more information/How to apply: <https://www.lsisolutions.com/page/3/careers/>

*Refer to Website for Job Duties. Unless otherwise indicated the location is Rochester and the Hours are Full-Time

39. University of Rochester (Testing and Notetaking Coordinator):

Duties: · Administers individual exam sessions with instructors, staff, and students via an online system, including setup and confirmation; ensures provision of individualized test accommodations; maintains the day-to-day schedule of exams; records the receipt and pick-up of exams; maintains records of exam administrations; reserves rooms for testing; responds to examination and student crises, maintains confidentiality regarding student interactions and records; ensures the academic integrity of all administered examinations.

· Manages the provision of notes as an accommodation; ensures the quality and timely delivery of notes; coordinates the establishment of note accommodations using an online database; trains students on use of note taking service platforms; communicates regularly with staff in Disability Resources regarding accommodation needs; maintains accurate and detailed records of note taking accommodations

· Supervises student proctors and student note takers; recruits and hires student employees; trains student employees on policies, procedures, and best practices; provides feedback on performance; manages payroll for student employees

· Provides front desk coverage for department, as needed.

Qualifications: Associates degree required. Bachelor's degree preferred. At least three years of relevant experience, including one year in a position that demonstrated the ability to work with minimum supervision or equivalent combination of education and experience required. Combination of education and experience required. Excellent organizational and interpersonal skills required.

How to apply: All applicants must apply online. Search for JobID # 249566 (Listed as "Department Coordinator IV") <https://www.rochester.edu/human-resources/careers/>

40. Parent to Parent of NYS (Seeking Two Regional Coordinators):

As a Regional Coordinator, you will speak with families of children with special needs, providing resources, guidance, and support. You will be someone to listen, understand what its like to have a special needs child.

Hours: 20 hours a week working in our Rochester Office. Hours/Days are flexible.

For more information/How to apply, please contact: Valerie Dill vdill@ptopnys.org 631-434-6196

41. MCC/Cleaner/Building Services:

Required Qualifications:

Must be a Monroe County Resident.

Preferred Qualifications:

Cleaning experience in a large institution such as a school or medical facility is preferred.

The following documents MUST be submitted to be considered for this position:

1. Resume/CV 2. Cover Letter

For more information/How to apply:

<https://monroecc.interviewexchange.com/candapply.jsp?JOBID=159780#pageTop>

42. Li-Cycle Careers:

Electrical/I&C Field Service Engineer

Commissioning Planner

Talent Acquisition Manager

Remote Regional Maintenance Planner

Accounts Payable Specialist

Commissioning Administrative Assistant

Construction Mechanical Quality Assurance

HUB Superintendent

Electrical Engineer

Document Control Specialist

For more information/How to apply, please contact: <https://li-cycle.com/careers/>

43. Velocitii LLC:

Customer Service Representative: No experience required, Temporary position, Ability to multi-task and navigate several systems simultaneously. You must complete a pre-employment assessment and reference check. Paid time off. **Location:** Medina, NY. **Pay:** \$15.08hrly. Two-month assignment.

For more information and how to apply: <https://velocitii.com/careers/>

44. Trillium Health:

- Billing Specialist
- Community Health Specialist 1
- Community Health Specialist 2
- Division Head Primary Care
- Health Information Technician
- Hep C Care Coordinator
- HR Coordinator
- Licensed Practical nurse Peds
- Manager Workforce Planning and Development
- Medical Case manager Ryan White
- Medical Case Manager Grant Funded
- Nurse Practitioner
- Patient Services Rep Bilingual Spanish
- Peer Navigator
- Physician Assistant

For more information/How to apply: www.trilliumhealth.org/careers!

45. Lifetime Assistance Inc. Various Positions:

Drivers

LPN

RN

Part-time opportunities, No CDL required, Benefits, including generous PTO

Tuition Reimbursement, Paid Training, Career Advancement Opportunities, Flexible Scheduling, Excellent

For more information/How to apply, please contact: www.lifetimeassistance.org/applicantpro

46. Unified Court System -Various Positions and Locations:

- Court Interpreter Sign
- Appellate Law Typist

APPLICATION PROCEDURES: submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at www.nycourts.gov/careers/UCS5.pdf) a resume, and cover letter by email to

7thhumanresources@nycourts.gov

<https://ww2.nycourts.gov/job-postings-statewide-careers-22971>

47. Spot Light Employers in the Area (Various Positions) Click Link to view/apply:

[Pepsi](#)

[Frito Lay](#)

[Johnson & Johnson](#)

[Ulta Beauty](#)

[CSL Plasma](#)

[Mersen - New!](#)

[Our Ambassador Level Employers](#)

[Our Leader Level Employers](#)

[Our Ally Level Employers](#)

[Our Member Level Employers](#)

For more information and how to apply: <https://www.disabilitytalent.org/> <https://jobs.disabilitytalent.org/>

48. Maximus (Various Positions) - REMOTE:

Business Development Capture Analyst

Senior DevOps Engineer

IT Project Manager – IRS

SAP HANA Technical Lead

Quality Analyst – Veterans Services

QA Admin II

Lead IT Business Analyst

Sr. Admin Medical Records

For more information and how to apply: <https://team.icims.com/jobseekerhelp>

49. UR Medicine/Thompson Health – Multiple Positions:

Clinical Nurse Support/Technologists/Technicians/Therapists:

Patient Care Technicians	Medical Office Assistants
Nurse Aide, Acute	Certified Nursing Assistants
Central Sterile Reprocessing/CSR Tech	Certified Nursing Assistants/Trainee
Peri-Operative Assistant	Lab Clinical Service Techs/(Phlebotomist)
Lab Clinical Processing Techs/Per Diem	Surgical Techs
Endoscopy Tech	Physical Therapists
Occupational Therapists	Medical Technologists
Radiology Technologist	CT Tech
MRI Tech	Respiratory Therapists
Sleep Lab Tech	Medical Social Worker
Sonographer	Recreation Therapist

Administrative:

Clinical Secretary	Clinical Coordinator
Rehab Scheduling	Health Unit Coordinator
Patient Account Rep	Patient Access Professional
Telecommunication Rep	Customer Service/Collections Rep

General Opportunities:

Nutrition Services – Cafeteria Associates, Cooks, Nutrition Services Associates, Nutrition Care Associates	
Security Guards	Material Handlers
Environmental Services	OR Environmental Tech
Recreation Therapist	

Nurses:

Registered Nurses	Nurse Leaders
LPNs (Locations) Farmington, Canandaigua, Newark, Shortsville	
OR Nurse Educator/BSN Required	Diabetic/CWON Educator/BSN Required
RN Care Manager	Utilization Management/CDS Nurse/BSN Required

For more information/How to apply: www.thompsonhealth.com/careers

50. Center for Disability Rights:

Various Positions:

Bilingual CDPAS Timekeeping	Bilingual CDPAS Training Specialist
Employment Specialist	IT Tech Support
Service Coordinator	Maintenance
Transition Specialist	Quality Assurance Manager

For more information and how to apply: <https://cdrnys.org/job-listings/>

51. GORBEL (Various Positions):

Position: Welder

Qualifications: High School Diploma, Trade School Certificate, or equivalent required. SMAW, MCAW, GMAW and spray arc welding experience required. Must be certifiable and able to pass the certification test in accordance with the AWS D14.1 specifications

Position: Material Handler

Qualifications: Must be able to pass truck and crane certification with training upon hire. Computer knowledge of Microsoft Windows, Word, Excel, and other computer programs. Ability to participate in minor data entry. Ability to read a tape measure.

Position: Receiver/Shipper

Qualifications: High School Diploma or equivalent required. Must be able to pass truck and crane certification with training upon hire. Computer knowledge of Microsoft Windows, Word, Excel, and other computer programs. Ability to participate in minor data entry. Ability to read a tape measure. Ability to read a blueprint.

Please forward resumes/applications to:

Leen Garcia; Staffing Specialist

leegar@gorbel.com www.gorbel.com

52. UR Thompson Health (Professional Recruiter):

Requisition Number: RECRU007593

Qualifications: High School graduate, with some college courses or certifications required. Associates or bachelor's degree preferred. Requires two years previous human resources and recruiting, preferably in a healthcare environment. Previous Human Resources Generalist experience preferred. PHR, SPHR or CHHRA preferred.

Benefits: Health, dental, vision insurance. Tuition reimbursement up to \$6000/year. Contribution and match on Retirement Plan. Five weeks paid time off. Access to Success coaches. Free parking.

For more information/How to apply, please contact:

<https://recruiting.ultipro.com/FFT1000THM/JobBoard/2a3f3868-9ff2-4703-96b0-6350d0ff1b6d/OpportunityDetail?opportunityId=147a1ac9-6062-485f-9303-019ad5126e5d>

Rochester, NY 14623 Fax (585) 271-8688 www.hickokcenter.org

53. Red Cross Donor Center Phlebotomist/Customer Service - Training Provided:

(Minimum Qualifications):

- Associates degree OR a combination of education and work experience.
- Minimum of one year customer service experience in public setting required.
- A current, valid driver's license with good driving record is required.
- Physical requirements may include the ability to lift, push or pull heavy weights up and down ramps and stairs, good manual dexterity, the ability to sit or stand for long periods of time and adapt to long, irregular hours and frequent schedule changes is required.
- Basic computer skills are required. Must be proficient with Microsoft office applications.

Apply: https://americanredcross.wd1.myworkdayjobs.com/American_Red_Cross_Careers/job/W-Henrietta-NY/Donor-Center-Phlebotomist-Customer-Service---Training-Provided-RC69877

54. Randstad – Various Positions - Macedon:

Temp-to-Hire Positions (Monday to Friday)

- Slitter Operator (Macedon, NY)

2nd Shift – 3:00 pm to 11:00 pm (\$19.00/hr.)

3rd Shift – 11:00 pm to 7:00 am (\$21.50/hr.)

Loads and unloads film using a hoist system

Packs and labels finished products

Troubleshoots basic line issues

Document production, downtime, and waste

Temp-to-Hire Positions (Rotating 2-2-3 Shifts)

- Pre-Press Operator (Macedon, NY)

Day Shift – 6:45 am to 6:45 pm (\$19.00/hr.)

Night Shift – 6:45 pm to 6:45 am (\$21.50/hr.)

Perform visual quality checks on prints and silicone molds

Match artwork to plates and ensure measurements are to order specifications

Set up orders for the printing department

- Assistant Press Operator (Macedon, NY) **Mechanical Experience Preferred**

Day Shift – 7:00 am to 7:00 pm (\$19.00/hr.)

Night Shift - 7:00 pm to 7:00 am (\$21.50/hr.)

Obtain inks from inventory and return any unused inks based on the job order

Wash down inking stations

Assist in changeovers

Adjust and check ink viscosities to meet visual specifications

- Warehouse Packer (Macedon, NY)

Day Shift – 7:00 am to 7:00 pm (\$19.00)

Night Shift - 7:00 pm to 7:00 am (\$21.50/hr.)

Ensure the production line is running properly

Remove products from the line and package them into boxes

Perform quality checks on finished products

- Material Handler (Macedon, NY)

Day Shift – 7:00 am to 7:00 pm (\$18.25/hr.)

Night Shift – 7:00 pm to 7:00 am (\$20.75/hr.)

Supply packaging supplies to production lines

Using hoists you will be loading lines with products

Weigh and document reclaim for operators generated by production lines

Using a hand truck you will move full pallets to the stretch wrapper

- Forklift Operator (Macedon, NY) **6+ Months Experience Required**

Day Shift – 7:00 am to 7:00 pm (\$19.00/hr.)

Night Shift - 7:00 pm to 7:00 am (\$21.50/hr.)

Safely load and unload tractor-trailers

- Extrusion Operator (Macedon, NY)

Day Shift – 6:15 am to 6:15 pm (\$19.00)

Night Shift - 6:15 pm to 6:15 am (\$21.50/hr.)

Weigh and document rolls of film

Visually identify all film and roll defects

Maintain roll geometry within order specifications

Uses hoists to load rolls of films onto pallets for transport

For more information/How to apply: www.randstadusa.com

55. DelMonte Lodge and Spa/Various Positions:

DelMonte Lodge and Spa – Pittsford, NY

Line cooks

Dishwasher

Hilton Garden Inn Rochester University Medical Center – Rochester, NY (on a bus line)

Line cooks

Dishwasher

Courtyard Brighton – Brighton, NY (on a bus line)

Maintenance (AM or PM)

Evening Laundry Attendant

Front Desk Agent

Courtyard Penfield – Penfield, NY

Bistro cook – AM Sundays and Mondays

Bistro attendant – PM Weekends

Housekeeper

For more information/How to apply, please contact: delmontehotels.com

56. United Asbury Methodist Church:

Position: Director of Communications

Responsibilities: For developing and overseeing a multi-channel communications strategy driven by the church's mission, vision, values, and strategic plan. They will be responsible for unifying and aligning everyday messaging with the church's voice, goals, and priorities as well as working with leaders of various ministries and staff to communicate effectively to multiple audiences. Practically, the Director of Communications will oversee and coordinate the creation and production of core weekly and monthly print and online communications including, but limited to, service bulletins, weekly e-blasts, newsletter, social media posts, etc.

Interested candidates please send cover letters, resumes, and work examples to search@asburyfirst.org.

57. Garlock (Various Positions) located in Palmyra:

- Production Supervisor
- Manufacturing Engineer
- Mill & Cal Operator
- Applications Engineer
- * Model 26 Technician
- * Klz Press Operator
- * Split Kozaers
- * Customer Service Engineer

How to Apply:

https://careers.enproindustries.com/jobs/search?page=1&department_uids%5B%5D=37f91534daa9b6ee4b9397ce27c92974&cities%5B%5D=Palmyra&query=

58. State Jobs NY:

Position: Project Coordinator (Summer Teacher Ambassador Program) with **Department of Labor.**

Duties: The Summer Teacher Ambassador Program is a paid summer intensive training program that prepares teachers, certified work-based learning (WBL) coordinators, school counselors and school librarians to develop, implement, and deliver career-readiness strategies for students in grades six through twelve across New York State.

How to Apply: All candidates must submit a written resume and cover letter which clearly demonstrates how they meet the minimum qualifications for the position. Documents must be received by May 01, 2024 and submitted via email to labor.sm.personnel.DEWSRecruitment@labor.ny.gov

59. Pittsford Federal Credit Union:

Title: Operations Specialist for Pittsford Federal Credit Union (Accounting).

Position Summary: The primary responsibility of a Pittsford FCU Operations Specialist is to support the back-office operation of Pittsford FCU. Specially, this role includes processing transactions presented through various electronic payment systems. Additionally, the Operations Specialist will perform various office tasks which require detailed attention diligent research ability, and superior organizational skills. The Specialist will be required to work alone as well as closely with other team members. Therefore, the ability to flourish in a diverse dynamic environment is essential.

Qualifications: High School Diploma or equivalent is required a bachelor's degree is preferred. One or two years of financial institution experience. Desire, ability, and commitment to learn. Strong interpersonal and communication skills both written and verbal. Working knowledge of Microsoft Office Suite (Word, Excel, and Outlook) and other common computer skills. Ability to deal effectively, professionally, and pleasantly with team members and clients. Maintain a professional appearance and dress code policy.

To apply visit our website at www.pittsfordfcu.org to obtain a PFCU application and instructions to submit your resume.

60. Greater Rochester Habitat for Humanity:

Position: Construction Site Assistant

Requirements:

Minimum requirements

- Must be a U.S. citizen, national or lawful permanent resident
- Must be between ages 18-24
- Construction Assistant may have recurring access to vulnerable populations and must pass Sex Offender Background check

Preferred qualifications

- Knowledge of and willingness to promote the mission and activities of Habitat for Humanity
- Ability to work with a diverse group of people
- Strong verbal communication skills
- Experience working with volunteers, instructing individuals, or facilitating groups
- Experience working as a member of a team
- Current valid driver's license and a clean driving record
- Ability to drive large pickup trucks or box trucks (or willingness to learn)

For more information and how to apply: <https://www.rochesterhabitat.org/careers.html>

61. Human Technologies (General Maintenance Laborer) 439 Paul Road, Rochester, NY 14624:

Position: General Maintenance Laborer

Hours: 40 hours/week

Shift: 7:00 am - 3:30 pm

Days: Monday to Friday

Base Rate: \$19.57/hour

H&W Rate: \$4.23/hour

Requirements: Disability, Driver License

Background Check: Yes

If anyone is interested in this position, they can apply by visiting the following URL:

<https://secure4.saashr.com/ta/6164375.careers?ApplyToJob=654594972&LanguageOverride=EN>

62. A4TD (Associates for Training and Development):

Position: Regional Program Coordinator (full time)

What is the job:

You will be part of a team that administers the **Senior Community Service Employment Program (SCSEP)** in **greater Rochester and Finger Lakes Regions**. The SCSEP helps low-income, unemployed seniors by assigning them to paid internships at local nonprofits and public agencies, then helps them transition to permanent employment and achieve economic independence. Your job is to support the program participants through all stages of the SCSEP program: as they enter, grow and learn, and transition to permanent employment. Building community partnerships and developing knowledge of the local labor market are two ways in which you support participants. **The position will be based in Rochester.**

Education: Associate degree required

Experience: A minimum of 3-5 years of work experience, preferably working directly with clients and/or engaging with businesses. Non-profit experience is a plus!

Email your cover letter with salary requirements and resume to hr@a4td.org. Only those applicants who submit both documents will be considered.

63. Greece Central School District: Part-time Parent Engagement and Support Coordinator 2023-2024 SY

Qualifications: High School Diploma or (GED) associate degree (preferred). Familiar with Greece Central School District, excellent communication, organization, time management. Experience working with children, students, and families. Preference given to a parent of a current or former student in the district.

Responsibilities: Attend monthly parent coordinator team meeting, assist families to gain understanding of the resources available. Ability to professionally build relationships with staff, students, families, and engage with diversity in the community on a regular basis. Support organization and facilitation of district and school-based family engagement activities. * All employees must be fingerprinted and cleared for employment through NYSED before employment commences.

To find out more about what Greece Central School District has to offer our employees, please visit:
<https://www.greecesd.org/domain/2472>

64. HR Works (HR Director):

Requirements: A bachelor's degree in human resources, or a related field is required; a master's degree is strongly preferred.

A certification that demonstrates a continued pursuit of excellence in the field of Human Resources (PHR, SPHR, CP, SCP) is preferred. A background in a related industry is strongly preferred, with extensive experience with the concepts and principles of the Architecture and Engineering industry.

5+ years of experience leading all HR functions in a similarly sized, multi-state organization, including leadership of a large HR team.

Extensive experience with mergers and acquisitions is required.

Must have the ability to work fully onsite in the Rochester, NY office. Relocation may be considered.

The Candidate:

An approachable leader dedicated to growing and mentoring leaders and teams; a strong influencer who has a proven track record of impacting change at all levels of the organization. An experienced senior leader who has at least five years of people operations/talent leadership experience, leading large HR teams, and a total of at least 10 years' experience in Human Resources. A subject matter expert in all areas of Human Resources, with comprehensive knowledge of all Human Resources functions and experience with Human Resources systems. An exceptional and experienced strategic planner with a proven ability to work with stakeholders at all levels of the organization.

For more information and how to apply: <http://jobs.ourcareerpages.com/job/838365?confirmID=a47f91f0-2bc0-4f04-91e9-26>

65. Deaf Refugee Advocacy:

Position - Education Coordinator:

Key Competencies: Deaf and International cultural awareness, knowledge, and sensitivity; Effective receptive and expressive communication skills; Organization and planning skills; Interpersonal and networking skills, Writing and presentation skills; Decision making and problem-solving skills.

Education and Experience: MA/MS in education with 2 years of program coordination experience and 5 years of teaching experience preferred. Curriculum development experience helpful. Must demonstrate native-like fluency in American Sign Language.

Status: Full-time, Salaried, Reports to Executive Director. We will consider hybrid, local and in-person work schedules. Yearly Salary range: \$40,000 - \$45,000

Position - Community Outreach Ambassador:

Qualifications:

Be a trusted, active member of the Deaf RIA community. • Have your own transportation. • Highly sociable.

Key Competencies:

Possess American Sign Language native-like fluency. • Deaf and International cultural awareness. • Effective receptive and expressive communication skills. • Have a robust and active social media presence; skills using social media.

Contract Salary range: \$20-\$25 per hour for a maximum of 20 hours per month.

To Apply: If you are interested in applying for this position, there are two options. One is to submit a cover letter and resume in PDF format. The other is to send an ASL video of your cover letter and resume. Send either one to jobs@deafrefugeadvocacy.org

66. The ARC Ontario (Transition Coordinator):

Description: Serves as one of the key contact persons for all questions regarding transition from school to adult services, assisting students, parents, caregivers, school personnel, care coordinators and Arc Ontario staff in developing a seamless, effective school to adult services transition.

Responsibilities: Serves as a key contact for the Arc Ontario with the Chairperson of each School District's Committee on Special Education to identify students who will be going through transition from 14 to 22 years of age. Meets with students in transition and their families to explain the services and supports that are available through the Arc Ontario, as well as other options a student may wish to pursue. Attends educational forums, in-services and seminars as agreed upon to enhance knowledge in transition. Maintains NYCASE trainings as required. Meets regularly with the Assistant Director of Employment Services. Advises and updates same about issues or concerns related to transition. Assists in the development of annual program goals and evaluation.

Minimum Requirements: Bachelors degree in human services, education, or other related field; over three (3) years of relevant experience or an equivalent combination of education and experience. Experience in working with persons who have a developmental disability preferred.

For more information and How to Apply: contact HRStaff@TheArcOntario.org

67. Mental Health Association:

Position: Peer Support Specialist

Job Summary: MHA Peer Support Specialists are responsible for delivering department specific services to aid individuals, youth and/or families to realize personal goals of recovery.

Education and Experience: High school diploma/GED equivalency. Experience and knowledge of the public mental health system. Experience working as a Peer Specialist preferred. Must have obtained either NYS Certified Peer Specialist Provisional Certification (and obtain permanent certification within one year of hire) or NYS Certified Peer Specialist Permanent certification. Certification must be maintained throughout employment.

Job Duties and Responsibilities: (Additional duties may be assigned)

Engages individuals/families in a personal, supportive manner, creating relationships that emphasize wellness and recovery. Provides individuals/families with services consistent with the department goals and outcomes. This may include individual, group and/or support services. This may include providing services at the program site and/or in the community. Addresses mental health concerns and behaviors by providing department services. Empowers participants to be self-advocates in their own lives. Collaborates with community resources and makes referrals as necessary. Maintains appropriate documentation in a timely manner consistent with department requirements and HIPAA regulations. Adheres to agency policies and department procedures. Attends required meetings. Supports an organizational culture of being culturally sensitive and trauma informed.

For more information and How to Apply: Please email resumes to Tammy DeMarle, NYCPS Director of CORE Services Mental Health Association of Rochester/Monroe County, Inc. www.mharochester.org

NY State Civil Service Exams:

(Click on link for full job description and how to apply)

HELP Program – No Examinations Required

The Hiring for Emergency Limited Placement (HELP) Program temporarily removes the civil service exam requirement for more than 100 direct care, health and human services titles across State agencies for a 12-month period. To be eligible for jobs in the HELP program, candidates must meet the jobs' minimum qualifications and any other conditions of employment. Candidates should visit the [HELP Jobs Portal](#) and use the candidate portal to apply for jobs in the HELP program. **All Exam Fees Waived!** Please note that civil service exam application fees are now waived for all New York State civil service exams through December 2025.

Open Competitive Exams

[Identification Examiner 2](#) Salary: \$44,957 App Deadline: January 17

[Mental Health Program Specialist 2](#) Salary: \$81,705 App Deadline: January 17

[Mental Health Program Specialist 2 \(Clinical\)](#) Salary: \$81,705 App Deadline: January 17

[Mental Health Program Specialist 2 \(DOCCS\)](#) Salary: \$81,705 App Deadline: January 17

[Park Manager 1](#) See Announcement App Deadline: January 17

[Park Manager 2](#) Salary: \$73,836 App Deadline: January 17

[Park Manager 3](#) Salary: \$81,792 App Deadline: January 17

[Park Supervisor 1](#) Salary: \$44,957 App Deadline: January 17

[Park Supervisor 2](#) Salary: \$53,262 App Deadline: January 17

Continuous Recruitments

[Direct Support Assistant](#) Salary: \$49,457 to \$53,405 <https://opwdd.ny.gov/form/apply-now>

[Licensed Practical Nurse](#) Salary \$50,611-\$54,628** includes \$4,000 Geographical Pay Differential

<https://opwdd.ny.gov/form/apply-now>

<https://www.cs.ny.gov/examannouncements/announcements/oc-cr/decentralized/20-413.cfm>

[Registered Nurse 1](#) Salary \$89,686-\$97,912** includes \$20,000 Geographical Pay Differential

<https://opwdd.ny.gov/form/apply-now>

For a full list of Continuous Exams visit: <https://www.cs.ny.gov/jobseeker/public/cr.cfm>

CAREER OPPORTUNITIES IN THE NEW YORK STATE UNIFIED COURT SYSTEM

TITLE: NYS COURT OFFICER-TRAINEE (JG-1 6) EXAMINATION NO.: 45-834

EXAMINATION DATE: This computer-based, multiple-choice examination will be administered by Talogy at test centers located in or convenient to Judicial Districts 3rd through 8th in "Upstate" New York from April 20 to May 3, 2024*.

DISTINGUISHING FEATURES OF WORK: Under the direct supervision of a New York State Court Officer-Sergeant and the general supervision of the court clerk or other security supervisory personnel, New York State Court Officer-Trainees serve a two-year traineeship during which time they are responsible for maintaining order and providing security in courtrooms, court buildings, and grounds. After completion of formal training at the Academy, NYS Court Officer- Trainees may be assigned to all trial courts and court agencies to begin the on-the-job training portion of their traineeship which will include training in court operations and security needs.

APPLICATION PROCESS: A \$30.00 non-refundable and non-transferrable application fee and a 90 cents credit/debit card service fee is required to file for this examination. Applications for this examination must be filed on-line between 10 A.M. Wednesday, January 3, 2024 and Wednesday, February 14, 2024. To access the application go to: [NYSOT2024](https://nyscot2024.com). Applicants must have an e-mail address to complete the application process and to receive all correspondence regarding this examination. **AN APPLICATION IS CONSIDERED SUCCESSFULLY FILED UPON IMMEDIATE RECEIPT OF AN APPLICATION ID NUMBER.** Be sure to add the following e-mail address to your address book to ensure receipt of all correspondence regarding this examination: no-reply@panpowered.com.

MINIMUM QUALIFICATIONS FOR APPOINTMENT: Be at least 20.5 years old, possess a High school diploma or the equivalent, Be a citizen of the United States, Be a resident of New York State, Possess a valid New York State Driver's License
Be legally eligible to carry firearms.

PHYSICAL AND MEDICAL REQUIREMENTS: Physical, medical, and psychological examinations will be conducted to ensure that candidates are able to perform the duties of this position satisfactorily. The examinations will include a fitness test, medical and psychological evaluations, and a substance abuse screening. For further information about the current physical standards and screening process, please visit [Court Officer Trainee Recruitment](#) or [Court Officer Trainee Recruitment: Screening](#)

BENEFITS: Court employees are eligible to participate in the New York State Health Insurance Plan and the New York State Employee's Retirement System. In addition, full-time employees earn 20 paid vacation days and 12 paid holidays.

ADDITIONAL INFORMATION: For subject matter and frequently asked questions, please visit [NYSOT2024](https://nyscot2024.com).

Ontario County Department of Human Resources
3019 County Complex Drive, Canandaigua, NY 14424
(585) 396-4465 ~ www.ontariocountyny.gov

CURRENT EXAM & VACANCY INFORMATION
Exams Scheduled by N.Y.S. Civil Service:

Current Vacancies - Examination to be scheduled at a later date.

HVAC Service Engineer (WFL BOCES) BOCES)	Senior Account Clerk-Typist (WFL
Community Mental Health Professional (Limited Permit) Operator/Trainee	Wastewater Treatment Plant
Water & Sewer Superintendent	Secretary I (Canandaigua School)
Orientation & Mobility Specialist (WFL BOCES)	Real Property Tax Aide
Stormwater Program Manager	Payroll Clerk (WFL BOCES)
Principal Account Clerk (WFL BOCES)	Fiscal Manager (WFL BOCES)
Payroll Specialist (WFL BOCES)	

Continuous Recruitment Program: The examinations for these positions are conducted on the third Wednesday of every month with the last day to file being the first Wednesday of that same month:

Account Clerk-Typist/Finance Clerk I Typist/Office Specialist I	Clerk Custodian
Library Clerk	Office Specialist II

Continuous Recruitment Training & Experience Exams: Applications accepted continuously and will be rated monthly.

Application Support Services Assistant II	Application Support Services Assistant
Business Analyst	Community Mental Health Nurse
Information Technology Support Technician I Technician II	Information Technology Support
Network Analyst	Network Engineer I
Network Engineer II	Network Technician
Nurse Practitioner	Nurse Practitioner- Psychiatric
Occupational Therapist Physical Therapist	Psychiatrist Public Health Nurse
Senior Network Analyst	Software Developer I
Software Developer II	Software Developer III
Supervising Psychologist (Community Mental Health)	Systems Analyst
Technical Specialist (Information Systems)	Web Developer
Wide Area Network Manager	

Please check the Civil Service Employment Portal/Current Vacancies for the complete list of Current Non-Exam Vacancies: <https://ontario-portal.mycivilservice.com/jobopps>

Additional information can be found: On the Ontario County website, Human Resources webpage at: <https://www.ontariocountyny.gov>

To receive email notification of examination announcements and job vacancy notices:

Sign up for Email Notifications, found in the Civil Service Employment Portal on the Human Resources page of the Ontario County web site. <https://ontario-portal.mycivilservice.com/emailnotification>

Helpful Links

<https://statistics.labor.ny.gov/career-zone/career-calendar.shtml>
<https://dol.ny.gov/online-learning-coursera-resources/careers/>
<http://www.delmontehotels.com>
www.careerstartny.com
<https://www.borgwarner.com/home>
<http://rochesterworks.org/>
<http://www.careers.marriott.com/> (Marriott)
<https://www.genevacsd.org/Domain/56> (Geneva Schools)
<https://www.vnshealth.org/about/careers/> (Visiting Nurses)
<https://www.labor.ny.gov/home/> (Department of Labor)
<https://www.paychex.com/careers> (Paychex)
<https://stannscommunity.com/> (St. Ann's)
www.hillside.com (Hillside)
<http://www.urmc.rochester.edu/careers/> (Strong Health)
<https://www.adeccousa.com/> (Adecco)
<http://www.causewave.org/job-board/>
<http://careers.monro.com/> (Monroe Muffler)
<https://jobs.spectrum.com/> (Spectrum)
<https://careers.rochesterregional.org/> (RGH)
<https://jobs.wegmans.com/> (Wegmans)
<http://jobs.thermofisher.com/> (Thermofisher)
<https://jobs.geneseo.edu/postings/search> (SUNY Geneseo)
<http://www.rochester.edu/working/hr/jobs/> (U of R/Strong Staffing)
<http://jobs.sutherlandglobal.com/listjobs/all/search/country/us> (Sutherland)
<https://lifetimeassistance.applicantpro.com/pages/Classifications/> (Lifetime Assistance)
<https://hyatt.taleo.net/careersection/10780/jobsearch.ftl> (Hyatt's in the Rochester Area)
<https://www.ccsi.org/Employment/Careers-with-CCSI> (Coordinated Care Service, Inc.)
<http://careers.homedepot.com/?HDCAREERS&viewTaskName=ExternalDirectView> (Home Depot)
[http://reoc.brockport.edu/employment-opportunities/.](http://reoc.brockport.edu/employment-opportunities/)
<http://thompsonhealth.com/careers>
<https://www.co.seneca.ny.us/gov/services/workforce/job-leads/>
<https://www2.brockport.edu/support/human-resources/>
<http://www.costco.com/jobs.html> (Costco)
www.esl.org (ESL FCU)
<http://www.snagajob.com/> (Snag a Job)
<https://jccrochester.org/>
<http://careers.walmart.com/> (Wal-Mart)
www.wnyjobs.com (Western NY Jobs)
<http://www.hcrhealth.com/> (HCR)
www.rochester.jobs-to-careers.com/
www.fedex.com/us/careers (FedEx)
<https://www.tesstaffing.com/> (TES Staffing)
<https://www.rbastaffingandscreening.com/>
www.oldcastle.com/careers
www.rocjobs.com/
<http://www.usajobs.gov/>
www.jobs.ny.gov (NYS)
<http://www.rit.edu/> (RIT)
<http://www.usajobs.gov/>
<https://www.abcinfo.org/>
<http://www.wcb.ny.gov/careers/index.jsp>